

**Adroddiad i'r Grwp Rheolaeth Prosiect
Report to Project Management Group**

Martin Locock

1. Meetings attended

5/5/05 Project Management Group, Swansea/ Aberystwyth

2. Staff

All staff are working to target.

3. FLD creation

Currently there are 3,229 records live on the website (including 48 sub-fonds descriptions), of which 1,293 were created by the project. A further 325 NLW records are awaiting final editing before making live.

The database currently holds 5,672 records, of which 691 are awaiting checking by partners and 1,352 are awaiting checking by the Project Manager.

The access points include 6,023 corporate names, 1,896 places, 4,279 personal names and 10,325 subjects.

Partner	Target no. FLDs	Live	To be checked by partner	To be checked by Project Manager
NLW	813	238	437 ¹	(265)
Anglesey	150	178	0	0
Carmarthenshire	272	195	80	0
Conwy	27	37	0	0
Ceredigion	77	5 ²	108	0
Flintshire	137	123	54	0
Denbighshire	142	200	0	0
Glamorgan	649	208	12 ³	278
Gwent	680	(25)	0	152
Gwynedd	436	(36)	0	410
Pembrokeshire	128	(20)	0	84
Powys	436	(12)	0	397
West Glamorgan	353	49 ⁴	0	37

¹ Work flow for NLW is Project Officer > NLW check > ML edit > live

² Includes one description from the Archives Hub for a collection transferred from UW Lampeter.

³ Work flow for Glamorgan is Project Officer > GRO check > ML edit > live

⁴ Includes 24 Family and Estates collections and 25 descriptions from the Archives Hub covering collections transferred to WGAS.

University of Wales Bangor		[1197] ⁵		
University of Wales Aberystwyth		[54]		
University of Wales Lampeter		[23] ⁶		
University of Wales Swansea		[617] ⁷		
Wrexham (A N Palmer Centre) ⁸	0	0	1	0
Christ Church, Oxford ⁹		[1]		
RCAHMW		[39] ¹⁰		

The creation of records for Anglesey, Conwy, Carmarthenshire, Ceredigion, Flintshire, and Gwynedd is complete. Work on Gwent's catalogues will proceed later in the project, when further catalogues are supplied. Work is almost complete on Powys, is in progress on West Glamorgan and Pembrokeshire.

All records for Ceredigion, Carmarthenshire, and Flintshire have been submitted to partners for checking prior to going live.

Gwynedd, Gwent, and NLW descriptions require checking by the Project Manager; the NLW changes are currently being made. The remaining NLW descriptions are being checked.

4. Software

The first RCAHMW > ANW import is now complete, and RCAHMW has been provided with a summary of the transfer process, highlighting areas where the ANW records could be enhanced to conform fully with the ANW-created content.

ANW > EAD and generic EAD > ANW routines are being worked on; specific transfer to CALM through EAD is still being finalised with Glamorgan Record Office.

5. Website

Usage by page-count has dropped slightly again, but number of users has risen.

⁵ Descriptions from Archives Hub.

⁶ Excludes descriptions for UWL on Archives Hub covering material now transferred elsewhere.

⁷ Excludes descriptions for UWS on Archives Hub covering material now transferred elsewhere

⁸ Wrexham's catalogues are not organised into fonds and were therefore excluded from the ANW target. In order to ensure that the partner's holdings are visible to searchers of ANW, an umbrella description summarising the entire collection has been drafted.

⁹ Description from the Archives Hub for a collection transferred from UW Lampeter.

¹⁰ Descriptions transferred from RCAHMW and access points added by ANW. Further batches to be supplied.

Adroddiad Cynnydd 29 (Mai 2005) / Progress Report 29 (May 2005)

Period	Key statistics			English page hits	Welsh page hits	Unique users	Sessions/user
	Total hits/month	User sessions	Average hits/session				
2004							
January	45,004	3,156	14.3	40,682	4,322	2,326	1.36
February	55,548	2,952	18.8	50,338	5,210	2,386	1.24
March	87,020	4,561	19.1	75,184	11,836	2,359	1.93
April	98,471	6,407	15.4	80,847	17,624	2,810	2.28
May	114,132	6,438	17.7	93,306	20,826	2,926	2.20
June	188,484	7,093	26.6	144,981	43,503	3,007	2.36
July	172,301	9,488	18.2	124,067	48,234	3,783	2.51
August	171,348	8,686	19.7	121,583	49,765	3,115	2.79
September	212,152	7,268	29.2	153,504	58,648	3,500	2.08
October	215,710	9,618	22.4	164,910	50,800	4,604	2.09
November	282,448	15,164	18.6	226,316	56,172	6,069	2.50
December	219,671	17,049	12.9	164,425	55,426	6,505	2.62
2005							
January	284,860	22,180	12.8	210,210	74,650	7,893	2.81
February	363,744	26,377	13.8	226,771	136,973	8,701	3.03
March	343,551	38,627	8.9	238,322	105,229	13,033	2.96
April	304,833	35,854	8.5	228,241	76,592	13,100	2.74
May	295,545	30,682	9.6	217,076	78,469	11,321	2.71

Usage dropped slightly this month; this may be partly because the description part of website was down for a period of 5 days after a logfile ran out of space on the server. A total of 45,925 collection descriptions views were made in May. The proportion of web crawler hits continued to drop slightly, to 8.1%.

The reach in terms of number of web sites linking in to ANW can be measured: using Dr Watson (<http://watson.addy.com/>) in May 2005, 1,800 sites were linked to ANW.¹¹ This figure is comparable to the National Library of Wales site (1,890). For comparison, the National Archives website has 9,580 links, GENUKI 5,860, Cyndi's List 4,470, and AIM25 3,520, the Archives Hub has 404 links, A2A 450, SCAN 177, and Glamorgan Record Office 105. . Considering its relative newness, ANW is quite well-represented, reflecting the deliberate targeting of sites with links to similar resources by ANW to suggest they add a link.

6. Outreach, publicity and training

The launch event is being finalised, for Cardiff on 22nd September. Some possible speakers have been approached and a guest list is being drawn up.

Work on the project evaluation for ANW's completion report has started (this forms part of the ANW documentation to be provided to HLF, but also would be a useful starting-point for future project proposals) . This will include analysis of web logs, an online user questionnaire, and a stakeholder survey. Drafts of these documents will be circulated to partners for comment shortly.

¹¹ There are a several tools to measure number of links to a site, using different techniques and so having different results. The same tool has been used for all websites here to allow comparison.

Partners were circulated with details of a proposed subject indexing training day- there appears to be strong demand for a south Wales event and some for mid Wales and North Wales events (further expressions of interest welcomed).

7. Budget and finance

Quarterly budget, April-June 2005

	Projected	Actual to date
EXPENDITURE		
Project Manager	9108	6072
Project Officers 1-4	24725	16319
Project Officer	6181	4120 (+ 6129 invoiced)
Travel & Subsistence	2482	0
Equipment	0	108
Software	0	0
System Development	0	0
ICT Support	313	208
Administrative Support	325	0
Training	300	0
Publicity & Marketing	0	0
INCOME		
NLW	0	
Other partners	7500	3165
HLF Grant (74%)		
Access to Work grant		339

The partners have been asked for order details for their 2005-6 contributions, and eight have been invoiced.

8. National meetings

None.

9. Project Management Group and Project Board

The next PMG will be a video conference at 2.00pm, on 12 September, at NLW, Aberystwyth, and UWS, Swansea.

The next Project Board will be on 6th July at CyMAL Aberystwyth.