

**Adroddiad i'r Grwp Rheolaeth Prosiect  
Report to Project Management Group**

**Martin Locock**

**1. Meetings attended**

2/7/04 Partner visit to Ceredigion  
6-7/7/04 Training of new PO, Cardiff  
16/7/04 Talk on ANW and UK Archival Network, Swansea  
20/7/04 Meeting with ANW Hub partners, Aberystwyth  
23/7/04 Project Board meeting, Llandrindod Wells  
30/7/04 Training of PO, Cardiff

**2. Staff**

David Morris has started as PO5 and has received induction and training, and is now creating descriptions.

The Aberystwyth team should soon be back to full strength with the return of one member from long-term sick leave.

**3. FLD creation**

Currently there are 600 records live on the website (plus five sub-fonds descriptions). The database currently holds 2,675 records. The access points include 3,846 corporate names, 1,315 places (and a further 861 variant forms), 2,121 personal names and 4,082 subjects.

<b>Partner</b>	<b>Target no. FLDs</b>	<b>Live</b>	<b>To be checked by partner</b>	<b>To be checked by Project Manager</b>
NLW	813	123	20	204
<b>Anglesey</b>	<b>150</b>	<b>178</b>	<b>0</b>	<b>0</b>
Carmarthenshire	272	(24)	275	0
<b>Conwy</b>	<b>27</b>	<b>37</b>	<b>0</b>	<b>0</b>
Ceredigion	77	(4)	114	0
Flintshire	137	(33)	0	183
Denbighshire	142	(27)	0	161
Glamorgan	649	(37)	95	280
Gwent	680	(25)	0	153
Gwynedd	436	(36)	0	57

The creation of records for Anglesey, Conwy, Carmarthenshire, Ceredigion and Flintshire is complete. The target for work on Denbighshire is complete, but it is hoped that some further Minor Lists will be covered if time allows. Work on Gwent's minor lists held in the NLW has been completed. Work on Gwent's catalogues will

proceed when further catalogues are supplied. Work on Gwynedd (Caernarfon and Meirionydd) has commenced.

Batches of records for NLW and Glamorgan have been submitted to partners for checking prior to going live. All of Anglesey's records are now live. ANW checking of Ceredigion and Carmarthenshire records is complete, and these have been sent to the partner for checking. Subject indexing of existing records is complete (new records are being indexed when created), apart from non-live records for NLW; these are currently being dealt with.

#### 4. Software

EAD mapping has been completed and download of ANW partner data from the Archives Hub is being arranged. Upgrading of the admin screens, logging and changes to security are nearly complete.

#### 5. Website

Period	Key statistics			English page hits	Welsh page hits	Unique users	Sessions/user
	Total hits/month	User sessions	Average hits/session				
September	35,589	1,555	22.9	31,389	4,200	1,081	1.44
October	35,120	1,853	19.0	33,086	2,034	1,437	1.29
November	35,234	2,357	14.9	32,112	3,122	1,434	1.64
December	30,032	2,359	12.7	27,149	2,883	1,583	1.49
January	45,004	3,156	14.3	40,682	4,322	2,326	1.36
February	55,548	2,952	18.8	50,338	5,210	2,386	1.24
March	87,020	4,561	19.1	75,184	11,836	2,359	1.93
April	98,471	6,407	15.4	80,847	17,624	2,810	2.28
May	114,132	6,438	17.7	93,306	20,826	2,926	2.20
June	188,484	7,093	26.6	144,981	43,503	3,007	2.36
July	172,301	9,488	18.2	124,067	48,234	3,783	2.51

The web statistics above are calculated by Webalizer and provide a single consistent data-set. It would be useful to have other ways of measuring the take-up of the site and comparing usage with other archival resources. The Alexa toolbar (<http://www.alexa.com>) tracks website usage by those who have installed it (about 10 million users worldwide), and this can provide additional information about visitors to ANW.<sup>1</sup> Alexa ranks sites by the number of visits; among their users, ANW is ranked 2 millionth most-used website (compared to TNA, 50,000th; Castles of Wales, 190,000th; Gathering the Jewels, 570,000th; SCAN, 750,000th).<sup>2</sup> The precise relationship between these rankings and numbers of users has been the subject of some debate, but an attempt has been made to correlate them (<http://www.sillyjokes.co.uk/alexa/index.php>), yielding an expected user figure of 200

<sup>1</sup> It is owned by Amazon and uses the same technology as for their "People who bought this book also bought..." feature. ANW details are listed at [http://www.alexa.com/data/details?amzn\\_id=politicalportal&url=www.archivesnetworkwales.info/](http://www.alexa.com/data/details?amzn_id=politicalportal&url=www.archivesnetworkwales.info/)

<sup>2</sup> The sample size (total number of users) for low-ranking sites is very small: ANW's ranking represents a reach of 0.1 person per million Alexa users, perhaps just 1 or 2 people over 3 months).

visits/day (close to the Webalizer recorded average of 186). The Alexa users of ANW visited 7.5 pages on average, suggesting that the overall ANW figures are distorted by search engine crawlers which systematically visit every link (crawler traffic in July rose to 58% of sessions overall).

Because Alexa tracks browsing, it can record which other sites were visited, and in ANW's case these were: Scottish Records Association, Scottish Archive Network, Public Record Office of Northern Ireland, The National Archives, Archon, British Library Manuscripts Collections, Bethlem Royal Hospital Archives and Museum, Archival Research Techniques and Skills, Access to Archives, and Wales on Britannia. Only half of these sites can be reached by links from ANW; the others must have from search engine results or second-generation links.

## 6. Outreach and publicity

A presentation on ANW was made to an audience of professional archaeologists in Swansea. Archaeologists frequently use cartographic and other archive sources for evidential and research purposes, but were unaware of the numerous web resources.

Local history and family history societies in Wales have been contacted to offer a talk about ANW, to raise its profile outside the archive profession, and a presentation has been suggested to the Society of Chief Librarians (Wales) to reach local authority library staff and Peoples Network advisers.

A short note about ANW was published in the Society for Post-Medieval Archaeology's *Newsletter* (Summer 2004).

## 7. Budget and finance

### Quarterly budget, July-September 2004

	Projected	Actual to date
<b>EXPENDITURE</b>		
Project Manager	8800	2933
Project Officers 1-4	23889	7983
Project Officer	5815	1900 <sup>3</sup>
Travel & Subsistence	558	0
Equipment	0	0
Software	0	0
System Development	0	0
ICT Support	313	0
Administrative Support	325	0
Training	300	0
Publicity & Marketing	0	0
<b>INCOME</b>		
NLW	0	
Other partners	0	
HLF Grant (74%)	31883	

<sup>3</sup> Replacement appointed from July 5.

Three partners have paid their full contribution for the project previously. Six partners so far have been invoiced for their contributions for the current financial year. Ten have not yet been invoiced.

**8. National meetings**

None.

**9. Project Management Group and Project Board**

The next PMG will be a video conference on 28th September, at NLW, Aberystwyth, and UWS, Swansea.

The next Project Board will be on 19th November in Cardiff.