

**Cyfarfod Bwrdd Prosiect : Project Board Meeting,
11/03/05**

**Rhwydwaith Archifau Cymru / Archives Network Wales
Cyfarfod Bwrdd Prosiect : Project Board Meeting
Cofnodion drafft: Draft minutes
11/03/05**

Presennol Present: Kim Collis, Helen Palmer, Kevin Matthias (chair, ARCW), Gwyn Jenkins, Susan Edwards, Martin Locock (minutes), Susan Davies, Rowland Williams, Claire Orr, Michelle Kingston, Gareth Edwards, Mary Ellis, Paul Sillitoe, John Davies, Alwyn Roberts, Sally McInnes

Ymddiheuriadau Apologies: Elisabeth Bennett, Catherine Richards, Gayle Evans, Hilary Malaws

Adroddiad cynnydd Progress report

A Progress Report had been circulated prior to the meeting. ML reported:

- website usage approaching 3 million hits / 80,000 visitors – figures to be used for a press release in run-up to launch
- need to make as much content as possible live so that new users are not disappointed by patchy coverage – partners need to ensure that their checking is proceeding **Action: partners**
- partner's own websites are not currently linked to ANW: suggest linking both to the home page and to the browse list of the repositories descriptions (eg http://www.archivesnetworkwales.info/cgi-bin/anw/desclist1_nofr?inst_id=27) **Action: partners**
- ANW will be conducting a user questionnaire to profile user-base
- can partners supply any evidence of increased use of archives/mentions of finding out from ANW etc? **Action: partners**

ANW wedi 2005 ANW after 2005

GJ tabled a summary of the position:

1 Linking Arms has been rejected

2 ARCW wishes to continue ANW

3 HLF is best source of funds (proposed ANW2 element was not the reason Linking Arms failed). ARCW to make an application to HLF Wales

ANWPMG had discussed ways forward and initiated actions:

request to HLF Wales for meeting

request to TNA for partnership contribution (in-kind) to cover rekeying, as written in to Linking Arms proposal; further discussion to follow

TNA Chief Executive says HLF will be informing regional/national committees that they should continue to support archive networking bids

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4 Next steps:

meet with HLF
continue to discuss TNA contribution
drafting of bid. ML cannot contribute since his time is fully committed to ANW1 work; offers from CyMAL and NLW to assist ARCW, and advice will be sought from the Archives Lottery Advisor
ANW2 bid aiming for submission September 2005
ANWPMG to manage progress and circulate updates to ARCW
ANW2 aims to commence July 2006

PS asked what level of costs was involved. GJ said just over £0.5m, with the partnership match element of £100,000. It was hoped that the partners would not be required to make a cash contribution. SD suggested that the proposal should include elements of outreach/social inclusion to address the HLF key concerns. GJ hoped the meeting with HLF would provide good pointers on this, and also advice from Archives Lottery Advisor.

It was agreed that the PMG should proceed on this basis Action: PMG

Unrhyw fater arall *Any other business*

Launch event

Outline of launch event had been circulated, on theme *Technology linking past and present*:

22 September 2005, 9.30-11.30

Main event: Cardiff (venue tbc; speakers tbc)

Live link to: Waunfawr telegraph station, Ceunant, Gwynedd (an ANW representative)

Live link to: National Archives of Australia, Canberra (an NAA representative)

Current status:

- Minister has not yet been approached
- Ceunant has agreed in principle but ANW needs to check facilities
- NAA has been contacted and an answer is awaited

The concept was approved Action: ANW team / PMG to take forward

Next meeting *Cyfarfod nesaf*: 8 July 2005, CyMAL, Aberystwyth [venue tbc]