

Using ANW: training for partners, August 2004 Exercises

Short titles exercise

Create short titles for these collections following the ANW guidelines

Title	Short title
Arthur Widget Papers	
John Smith's Collection of Wrexham Photographs	
Rev. James Smith Musical Manuscripts	
Smith and Widget (Solicitors) Collection of Glamorgan Deeds	
Widget & Co. Records and Accounts	
Widget Parish Council records	

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Personal names exercise

From the brief biographical information provided, suggest what should be input when creating a personal name for these individuals.

Sir E W Cemlyn-Jones

Sir E. W. Cemlyn-Jones (1888-1966) of Amlwch, Anglesey, trained as a barrister, served in the Royal Welch Fusiliers, 1914-1918, sat on various committees and was chairman of Anglesey County Council, 1928-1930. Knighted in 1941, he died 6 June 1966.

AACR2 Surname	
NCA Surname	
AACR2 Forenames	
NCA Forenames	
NCA Other elements of name	
Dates	
Pretitle	
NCA title	
AACR2 title	
Epithet	
Epithet (occupation)	

Lord Hooson

Emlyn Hooson (Hugh Emlyn Hooson), later Lord Hooson, was born in 1925, the son of Hugh and Elsie Hooson, in Colomendy, Denbighshire. He was educated at Denbigh Grammar School, University College of Wales, Aberystwyth, and Grays Inn, London. He was called to the Bar in 1949. In 1960, Hooson was made QC, and was the Recorder of the Crown Court, 1972-1993. He was the Liberal MP for Montgomeryshire, 1962-1979. In the 1979 general election, Hooson lost his Montgomeryshire seat, and he was elevated to the House of Lords. Lord Hooson is a prominent businessman and has been director, 1985-1996, and Chairman, 1996-1996, of Laura Ashley plc, and Severn River Crossing plc, 1991-2000.

AACR2 Surname	
NCA Surname	
AACR2 Forenames	
NCA Forenames	
NCA Other elements of name	
Dates	
Pretitle	
NCA title	
AACR2 title	
Epithet	
Epithet (occupation)	

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Anne Beynon Puddicombe

Anne Adaliza Beynon Puddicombe (nee Evans) (1863-1908), author (as 'Allen Raine'), was a daughter of a solicitor; she was born in Newcastle Emlyn, Carmarthenshire. She married Beynon Puddicombe, a London banker, and when he retired because of his mental health, they moved to Bonmor, Tresaith, Cardiganshire. She mainly wrote romantic novels, set in seaside villages (*A Welsh Singer*, 1897; *Torn Sails*, 1898, *Queen of the Rushes*, 1906)

AACR2 Surname	
NCA Surname	
AACR2 Forenames	
NCA Forenames	
NCA Other elements of name	
Dates	
Pretitle	
NCA title	
AACR2 title	
Epithet	
Epithet (occupation)	

E G Bowen

E. G. Bowen (Emrys George Bowen) (1900-1983) was born at Carmarthen, and graduated from the University College of Wales, Aberystwyth in 1923, with first class honours in Geography. He then studied for a Masters degree (1926). After becoming Cecil Prosser Research Fellow at the Welsh National School of Medicine, he returned to Aberystwyth as an assistant lecturer, becoming Gregynog Professor in 1946 until he retired in 1968.

AACR2 Surname	
NCA Surname	
AACR2 Forenames	
NCA Forenames	
NCA Other elements of name	
Dates	
Pretitle	
NCA title	
AACR2 title	
Epithet	
Epithet (occupation)	

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E T John

E. T. (Edward Thomas) John was born in Pontypridd, Glamorgan, in 1857, but his family moved to Middlesbrough in 1871, where he began his career in the iron and steel industry. He became involved in politics following his retirement from the management of the Linthorpe-Dinsdale Smelting Company, Middlesbrough, in 1910. He became Liberal Member of Parliament for East Denbighshire, 1910-1918, and an advocate of Home Rule for Wales. Although defeated in the 1918 West Denbighshire election, when he ran as a Labour and Welsh Nationalist candidate, and a further three times between 1922 and 1924 as a candidate for Brecon and Radnor and Anglesey, John continued to be involved in issues of governmental reform in Wales and Welsh culture. He became the elected head of the 'Union of Welsh Societies', 1916-1926, and president of the Peace Society, 1924-1927. John also had interests in education and agriculture in Wales and wrote a number of articles for newspapers and periodicals including *Y Beirniad* and *The Welsh Outlook*. E. T. John died in Kent on 16 February 1931.

AACR2 Surname	
NCA Surname	
AACR2 Forenames	
NCA Forenames	
NCA Other elements of name	
Dates	
Pretitle	
NCA title	
AACR2 title	
Epithet	
Epithet (occupation)	

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Corporate names exercise

Select the preferred form for these bodies, and any variants required

G. Pritchard Emporium

G. Pritchard Emporium, on Mona Street, Amlwch, Anglesey, was a funeral directors, joiners and general merchants.

Order indicator: Direct/Inverted/Jurisdictional	
Name	
Variants	

Newborough Mat Makers Association

Newborough Mat Makers Association, Niwbwrch, Anglesey, was active between 1913 and 1940. Newborough (Niwbwrch) had a long history as a centre for the manufacture of rush mats, active since 1750, using the marram grass growing on sand dunes to the west of the village; the mats were used to cover hay-stacks. The industry had declined in the late 19th century, and in 1913 the Association was formed as a cooperative to make and sell the mats, at the instigation of Col Stapleton Cotton of Llanfair Pwllgwyn; previously, the mats had been bartered with local shopkeepers for goods, leaving the shopkeepers to transport and sell them further afield. By the 1930s, demand for the hay-stack covers was falling, and the industry disappeared shortly afterwards.

Order indicator: Direct/Inverted/Jurisdictional	
Name	
Variants	

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Holyhead UDC

Holyhead Urban District Council was established in 1894 and took over responsibility from Holyhead Local Government Board, which was established in 1860 in response to problems caused by the rapid growth of the town. It was made up of elected officials including a chairman and councillors. U.D.C.s could be administered by a number of committees and by appointed officers including a clerk, treasurer, medical officer of health, surveyor and sanitary inspector. The UDC had responsibilities for sanitary services, sewerage, refuse collection, housing, streets, cemeteries, libraries, parks, war memorials, licensing of public entertainments, war damage and construction.

Order indicator: Direct/Inverted/Jurisdictional	
Name	
Variants	

Harbour of Refuge Lodge

The Manchester Unity of the Independent Order of Oddfellows was founded in 1810; in the course of the 19th century it established local lodges over much of the United Kingdom and persuaded many existing lodges to join the Unity. It acted as a friendly society; members paid a subscription and in return received a range of benefits (sick pay, pension, and assistance to dependents). The Harbour of Refuge Lodge was based in Holyhead, Anglesey, and was active from 1863 to 1910.

Order indicator: Direct/Inverted/Jurisdictional	
Name	
Variants	

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Place names exercise

The forms of placenames as recorded in various standard sources are listed below. Identify the preferred form to be created, and list the variants (NPTs) needed.

OS gazetteer	Davies	Richards	Work in hand	Preferred form	Variants
Not included	Llanfihangel Abercywyn	Llanfihangel Abercywyn	Llanfihangel Abercowin		
Trellech	Tryleg, Treleck	Tryleg, Treleck	Trelleck		
Monmouth, Trefynwy	Trefynwy, Monmouth	Monmouth, Trefynwy, Aberfynwy	Monmouth		
Clarach	Clarach		Clarach		
Llanarth	Llan-arth, Llan-arth Fawr	Llan-arth, Llan-arth Fawr	Llanarth		

Using ANW: training for partners, August 2004 Exercises

Subjects exercise

On the basis of the collection summary below, suggest the broad areas likely to require subject indexing.

Title: Caernarfonshire County Council Archives: Papers of the Caernarfonshire Agricultural Executive Committee

Creation date(s): 1917-1919

Administrative/Biographical history: The Caernarfonshire War Agricultural Executive Committee was formed in early 1917 partially from the county's Agricultural Sub-Committee and partially by nominees from the Board of Agriculture. The first task of the Committee was to increase the acreages of potatoes and corn in the county. By 1919, the emphasis had shifted to retraining disabled soldiers. By the following year, the body had been turned into a county agricultural committee, with responsibility for smallholdings, diseases of animals and the agricultural training service.

Scope and content/abstract: Records of the Caernarfonshire War Agricultural Executive Committee, 1917-1922, including administrative files, 1917-1922; records relating to the training of disabled ex-servicemen in agriculture, 1919-1920; financial records, 1917-1919; corn rolls, 1919.

Subject areas needed

- 1
- 2
- 3
- 4
- 5
- 6

Resolve into LCSH terms

- 1
- 2
- 3
- 4

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Answers to exercises

Short titles

Title	Short title
Arthur Widget Papers	Widget, Arthur, papers
John Smith's Collection of Wrexham Photographs	Smith, John, collection of Wrexham photographs
Rev. James Smith Musical Manuscripts	Smith, James, Rev., musical manuscripts
Smith and Widget (Solicitors) Collection of Glamorgan Deeds	Smith and Widget (solicitors), collection of Glamorgan deeds
Widget & Co. Records and Accounts	Widget & Co., records and accounts
Widget Parish Council records	Widget Parish Council, records

Personal names

Sir E W Cemlyn-Jones

AACR2 Surname	Cemlyn-Jones
NCA Surname	Jones
AACR2 Forenames	E W
NCA Forenames	E W
NCA Other elements of name	Cemlyn-
Dates	1888-1966
Pretitle	Sir
NCA title	knight
AACR2 title	knight
Epithet	
Epithet (occupation)	lawyer

Lord Hooson

AACR2 Surname	Hooson
NCA Surname	Hooson
AACR2 Forenames	Emlyn (Hugh Emlyn)
NCA Forenames	Hugh Emlyn
NCA Other elements of name	
Dates	b. 1925
Pretitle	
NCA title	Lord Hooson
AACR2 title	Lord Hooson
Epithet	
Epithet (occupation)	politician and businessman

Anne Beynon Puddicombe

AACR2 Surname	Beynon Puddicombe
NCA Surname	Puddicombe
AACR2 Forenames	Anne (Anne Adaliza)
NCA Forenames	Anne Adaliza

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NCA Other elements of name	Beynon
Dates	1863-1908
Prefixed	
NCA title	
AACR2 title	
Epithet	'Allen Raine'
Epithet (occupation)	romantic novelist

E G Bowen

AACR2 Surname	Bowen
NCA Surname	Bowen
AACR2 Forenames	E G (Emrys George)
NCA Forenames	Emrys George
NCA Other elements of name	
Dates	1900-1983
Prefixed	
NCA title	
AACR2 title	
Epithet	
Epithet (occupation)	academic and geographer

E T John

AACR2 Surname	John
NCA Surname	John
AACR2 Forenames	E T (Edward Thomas)
NCA Forenames	Edward Thomas
NCA Other elements of name	
Dates	1857-1931
Prefixed	
NCA title	
AACR2 title	
Epithet	
Epithet (occupation)	politician

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Corporate names exercise

G. Pritchard Emporium

Order indicator: Direct/Inverted/Jurisdictional	Direct
Name	G. Pritchard Emporium; Qualifier: Amlwch, Anglesey
Variants	Pritchard, G., Emporium, Amlwch, Anglesey

Newborough Mat Makers Association

Order indicator: Direct/Inverted/Jurisdictional	Direct
Name	Newborough Mat Makers Association; Qualifier: Niwbwrch, Anglesey
Variants	

Holyhead UDC

Order indicator: Direct/Inverted/Jurisdictional	Jurisdictional
Name	Holyhead (Anglesey) Urban District Council
Variants	Holyhead Urban District Council (Anglesey) Holyhead UDC (council, Anglesey)

Harbour of Refuge Lodge

Order indicator: Direct/Inverted/Jurisdictional	Direct
Name	Independent Order of Oddfellows. Manchester Unity, Harbour of Refuge Lodge (Holyhead, Anglesey)
Variants	Harbour of Refuge Lodge, Independent Order of Oddfellows, Manchester Unity (Holyhead, Anglesey)

Places exercise

OS gazetteer	Davies	Richards	Work in hand	Preferred form	Variants
Not included	Llanfihangel Abercywyn	Llanfihangel Abercywyn	Llanfihangel Abercowin	Llanfihangel Abercywyn	Llanfihangel Abercowin
Trellech	Tryleg, Treleck	Tryleg, Treleck	Trelleck	Trellech	Tryleg, Treleck
Monmouth, Trefynwy	Trefynwy, Monmouth	Monmouth, Trefynwy, Aberfynwy	Monmouth	Monmouth	Trefynwy, Aberfynwy
Clarach	Clarach		Clarach	Clarach	
Llanarth	Llan-arth, Llan-arth Fawr	Llan-arth, Llan-arth Fawr	Llanarth	Llanarth	Llan-arth, Llan-arth Fawr

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Subjects exercise

[Agriculture | Wales | Caernarfonshire](#)

[Caernarfonshire. County Council. War Agricultural Executive Committee | Records and correspondence](#)

[Food conservation | Wales | Caernarfonshire](#)

[War victims | Employment | Wales | Caernarfonshire](#)