

**CYNGOR ARCHIFAU CYMRU  
RHWYDWAITH ARCHIFAU CYMRU  
BWRDD PROSIECT**

Cofnodion y cyfarfod a gynhaliwyd yn y Comisiwn Henebion, Aberystwyth, ar 15 Tachwedd 2002.

Presennol: S Edwards (Morg, Cadeirydd); S Beckley (GMorg); J Davies (Caerfyrddin); S Davies (PCAberystwyth); M Ellis (PCAberystwyth); G Jenkins (LIGC); H Malaws (Henebion); K Matthias (Dinbych); C Orr (Penfro); G Parry (LIGC); L Tomos (WIN); J Watts-Williams (LIGC); a M Locock (ANW) a D Riggs (Riggs Robinson).

<b>1</b>	<b>Ymddiheuriadau</b>
	R Baker (HMC); E Bennett (PCAbertawe); G Evans (AOCC); S Jones (PRO); T Moseley (Cynulliad); H Palmer, (Ceredigion); C Richards (Powys); D Rimmer (Gwent); A Rhydderch (Gwynedd); E Thomas (PCBangor); A Venables (Ynys Môn); R Williams (CymdArch).
<b>2</b>	<b>Adroddiad cynnydd</b>
	Cafwyd adroddiad gan JWW am gynnydd y prosiect hyd yn hyn.
<b>3</b>	<b>System ANW</b>
	Addawodd JWW anfon copi o fanyleb y system at DR pan fyddai'r ddogfen wedi'i gorffen.
<b>4</b>	<b>Camau nesaf</b>
	Trafodwyd nifer o bwyntiau:
<b>4.1</b>	Swydd Swyddog Prosiect 4: cytunwyd i geisio llenwi'r swydd trwy hel unigolyn arbennig neu secondio.
<b>4.2</b>	Cyfraniadau'r partneriaid: cytunwyd i anfon anfonebau at y partneriaid ym mis Chwefror.
<b>4.3</b>	Rheolwr y Prosiect: cyflwynodd ML ei hun.
<b>4.4</b>	Hysbysrwydd: nodwyd bod y bwriad i gyhoeddi taflen hysbysrwydd yn nhrydydd chwarter 2003 yn cyd-daro â Mis Ymwybyddiaeth Archifau (Medi 2003).
<b>4.5</b>	Grŵp Rheoli'r Prosiect: cytunwyd i gynnal cyfarfod nesaf y Grŵp ym mis Ionawr yr un diwrnod â chyfarfod y Cyngor â Hywel Roberts.
<b>4.6</b>	Cytunwyd i gylchredeg yr adroddiad cynnydd i'r aelodau o ACW a oedd yn absennol.
<b>5</b>	<b>Adroddiadau ariannol</b>
	Nodwyd bod DR yn disgwyl i'r adroddiadau ariannol fod ar yr un ffurf â'r dogfennau ariannol a gyflwynwyd gyda'r ffurflen PM1.
<b>6</b>	<b>Cyfarfod Nesaf</b>
	Cytunwyd i gyfarfod nesaf yn y Llyfrgell Genedlaethol, Aberystwyth, ar ddydd Gwener, 28 Mawrth 2003.

TO BE CONFIRMED

**ARCHIVES COUNCIL WALES  
ARCHIVES NETWORK WALES  
PROJECT BOARD**

The minutes of the meeting held at the Royal Commission on the Ancient and Historical Monuments of Wales, Aberystwyth, on 15 November 2002.

Present: S Edwards (Glam, Chair); S Beckley (WGlam); J Davies (Carmarthen); S Davies (UWAberystwyth); M Ellis (UWAberystwyth); G Jenkins (NLW); H Malaws (RCAHMMW); K Matthias (Denbigh); C Orr (Pembs); G Parry (NLW); L Tomos (WIN); J Watts-Williams (NLW); and M Locock (ANW) and D Riggs (Riggs Robinson).

<b>1</b>	<b>Apologies</b> R Baker (HMC); E Bennett (PCAbertawe); G Evans (AOCC); S Jones (PRO); T Moseley (Cynulliad); H Palmer, (Ceredigion); C Richards (Powys); D Rimmer (Gwent); A Rhydderch (Gwynedd); E Thomas (PCBangor); A Venables (Ynys Môn); R Williams (SocArch).
<b>2</b>	<b>Progress report</b> JWW reported on the progress of the project to date.
<b>3</b>	<b>ANW System</b> JWW promised to send DR a copy of the system specification document when it was finalised.
<b>4</b>	<b>Next steps</b> A number of points were discussed:
<b>4.1</b>	Project Officer post 4: it was agreed to try and fill the post by head-hunting or secondment.
<b>4.2</b>	Partnership funding: it was agreed that invoices would be sent out in February.
<b>4.3</b>	Project Manager: ML introduced himself.
<b>4.4</b>	Publicity: it was noted that the intention to publish an information leaflet during the third quarter of 2003 coincided with the Archives Awareness Month (September).
<b>4.5</b>	Project Management Group: it was agreed to hold the next meeting of the Group in January on the same occasion as ACW's meeting with Hywel Roberts.
<b>4.6</b>	It was agreed that the progress report should be circulated to absent members of ACW.
<b>5</b>	<b>Financial reports</b> It was noted that DR expected to receive the financial reports in the same format as the financial documents which were presented with form PM1.
<b>6</b>	<b>Next meeting</b> It was agreed to hold the next meeting at the National Library of Wales, Aberystwyth, on Friday, 28 March 2003.